

COLTON TOWN HALL MINUTES
December 5th, 2022

The Meeting was called to order at 7:30 p.m. Members in attendance were Mayor Jerry Weber, Cory Cucchiara, Sam Keller, Ken Darby, Dot Sharp, Scott Miller, Mike Thomas, Jenni Straughan and Steve Bremer via phone.

Minutes: Sam Keller motioned to approve the minutes and Scott Miller seconded the motion. The vote was carried by voice and passed by all.

Treasurer's Report:

The Treasurer's Report was reviewed and approved.

Warrants: Warrants, as follows, were approved, with a motion by Dot Sharp and a second by Ken Darby. The vote was carried by voice and passed by all.

Salary and Benefits

Warrant #904890-904905for: \$17,438.96

Warrant #'s 911194-911205 for:

General: \$ 18,483.98

Streets: \$ 8,730.63

Real Estate Excise: \$

Cemetery: \$

Water/Sewer: \$ 8,778.01

Subtotal: \$35,992.62

Grand Total: \$ 50,697.91

New Business:

Steve Bremer:

Discharging:

Steve told the council that the discharge has begun.

Snow Plow:

Steve said that it is running well.

Water Leak on Town's Side of Meter:

Steve told the council that he fixed three leaks that were on the town's side of the meter on Depot Street.

TIB Grant:

Jenni told the council that the town did receive a grant for approximately 130K from TIB for chip sealing of several streets. Mayor Weber and Jenni signed the paperwork. It will be turned into TIB tomorrow.

Dog Enforcement:

A resident expressed concern of her neighbor's dog going on her property. She wanted to contact the Colton police to enforce the dog ordinance. The council told Jenni to respond, letting her know that the town currently does not have a police officer and to contact Whitman County Sheriff's office if she wants to submit a complaint.

Legion Park:

Jenni told the council that she contacted Whitman County about the process to submit a quit claim. They told her that the attorney needs to complete an excise tax affidavit. Jenni said that she let Gary Riedner know. She has not received it yet.

ARPA:

Jenni told the council that she had a meeting with a firm on ensuring the town is in compliance with the ARPA money. She said that the town can't use it for the cost of the engineering of the sewer amendment because the town did not go out for qualifications when choosing an engineer. The town has to use the funds by 2026.

Vison Software:

Jenni explained to the council that Vision will have the new payroll and budget software completed by January 1st.

Ongoing Business:**Audit:**

Jenni told the council that the audit has been completed. Overall, the audit went well. The town's procurement resolution needs to be updated. She has contacted the town's attorney to complete this. There were also issues with the yearend reporting. The town is getting a new budget and payroll software, so this will fix this issue. Vision will also take 2022's date and convert it so that the claims clearing account is removed and reallocated to the other funds. They also recommended that the town write an EFT policy and an utility policy for when there are water leaks. The town's attorney will also work on these policies.

Water Capacity Study:

Cory Cucchiara told the council that he would like to table discussing the water capacity study until after the sewer project is completed. After much discussion, the council agreed that there is no need to spend 20K on a water capacity study at this time. Cory Cucchiara motioned to table the water capacity study and Ken Darby seconded the motion. The vote was carried by voice and passed by all.

Snow Shoveling of Library and Town Hall:

Jenni told the council that she has concerns about the walkways not getting shoveled. Sam Keller said that he is now on swing shift and will be able to help with this. Ken Darby and Mayor Weber said that they can also assist with this.

Flashing Lights:

Steve told the council that the flashing speed zone lights are up. Sam Keller said that he has had residents thanking the council for doing this.

Mayor Weber wanted to let the council know that Jeff Druffel will be taking down the tree in front of Truong's home.

A motion to close the meeting was made by Scott Miller and seconded by Sam Keller. The meeting closed at 9:07 p.m.

Approved By Mayor

Attested By Clerk